TOURISM/PRIVATE VISIT

These are the documents required to submit a Schengen visa application for tourist purposes. Please note that the Embassy may contact you later on and request additional information.

Basic documents
- Passport of the applicant with at least two consecutive blank pages, valid for at least three months after the duration of the anticipated stay and issued in the last ten (10) years.
- One copy of the page of the passport with biographic data.
- One Schengen visa application form completed, dated and signed.
- One recent passport-sized photograph of the applicant (35-45 mm), on a white background, full front, on which the applicant must be bareheaded, without dark glasses or any other item that may hinder identification. Veils or head coverings are permitted on religious grounds, provided all facial features are clearly shown on the photograph.
- Irish certificate of registration (GNIB card) valid for at least three months after the visa expiry date (original and copy).
- Copy of earlier Schengen visas on previous passports

Financial guarantees
- Up-to-date original bank statements for the previous 3 months, certified by the bank, which clearly state periodic income (salary, transfer, yields…). The applicant may also submit credit card statements for the previous 3 months
- Proof of overseas travel insurance with a minimum coverage of €30,000 to cover any expense which might arise in connection with repatriation for medical reasons, urgent medical attention and/or emergency hospital treatment. The insurance must be valid throughout the territory of the Schengen States at least during the entire period of stay.
- Title of property in Spain, when relevant.
- In case of a sponsored trip: sponsorship letter (preferably notarized), dated and signed, copy of sponsor’s passport and up-to-date original sponsor bank statements for the previous 3 months, certified by the bank, which clearly state periodic income (salary, transfer, yields…).

Current occupation in Ireland
- Employees: work permit, letter of employer and most recent pay slip. If you do not require a work permit, a letter from your employer or copy of work contract and your last pay slip P60 if applicable.
- Self-employed: your company’s registration certificate and a recent business print out available from the Companies Registration Office (CRO).
- Students: recent letter from your university / college / school confirming your attendance/status, number of hours of tuition per week and duration of the course. Proof of part-time employment if applicable.
- Pensioners: pension booklet.
- Adult dependent relatives: marriage certificate.

Trip and accommodation
- Flight bookings. If travelling by car, driving license, ownership documents of the vehicle, insurance and ferry tickets.
- Hotel booking for the duration of the stay. If visiting family or friends in Spain, original invitation letter from the resident in Spain issued by the Spanish national police.

Minor applicants
- In case of minors (below 18 years), the application form must be signed by both parents, unless the object of the trip is visiting one parent who lives in Spain (see here below).
- If just one parent will accompany the minor during his travel to Spain, a notary authorisation by the other parent. In case of sole custody, official document proving such.
- If the minor will travel unaccompanied by any of their parents, a no objection affidavit from both parents.
- Evidence of current occupation of parents in Ireland
- Evidence of residence in Ireland: GP or school letter.